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| WEEK 1 | | | |
| President | | Phung D.T. (Dat) | |
| Secretary | | Boelens W.W. (Wigger Boelens) | |
| Quality Insurance Manager | | Berg S.H.M. van den (Stefan) | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Abstract | All members of the group are assigned individually. | | Every member is responsible for their own Abstract. |

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| WEEK 2 | | | |
| President | | Boelens W.W. (Wigger Boelens) | |
| Secretary | | Verschuuren R.T. (Rolf) | |
| Quality Insurance Manager | | Berg S.H.M. van den (Stefan) | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Work Plan | Phung D.T. (Dat), Keet M. (Maarten), Petrescu T. (Tudor), Verschuuren R.T. (Rolf) | | Assigned members are also responsible. |
| Ex. 5.2 (c) | Boelens W.W. (Wigger Boelens), Berg S.H.M. van den (Stefan), Verschuuren R.T. (Rolf) | | Assigned members are also responsible. |
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| WEEK 3 | | | |
| President | | Verschuuren R.T. (Rolf) | |
| Secretary | | Keet M. (Maarten) | |
| Quality Insurance Manager | | Berg S.H.M. van den (Stefan) | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Machine Design | All members of the group are assigned. | | - |
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| WEEK 4 | | | |
| President | | Keet M. (Maarten) | |
| Secretary | | Petrescu T. (Tudor) | |
| Quality Insurance Manager | | Phung D.T. (Dat) | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Software Specification | All members of the group are assigned. | | - |
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| WEEK 5 | | | |
| President | | Petrescu T. (Tudor) | |
| Secretary | | - | |
| Quality Insurance Manager | | Phung D.T. (Dat) | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Software Design | All members of the group are assigned. | | - |
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| WEEK 6 | | | |
| President | | - | |
| Secretary | | - | |
| Quality Insurance Manager | | - | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Software Implementation & Integration | All members of the group are assigned. | | - |

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| WEEK 7 | | | |
| President | | - | |
| Secretary | | Phung D.T. (Dat) | |
| Quality Insurance Manager | | - | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Software Validation & Testing | All members of the group are assigned. | | - |

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| WEEK 8 | | | |
| President | | - | |
| Secretary | | - | |
| Quality Insurance Manager | | - | |
| Material Manager | | Keet M. (Maarten) | |
| Document(s) | Members Assigned | | Responsible |
| Final Report | All members of the group are assigned. | | - |